



**Date:** Tuesday, April 1, 2025  
**Time:** 6:00 pm - 8:00 pm  
**Location:** 102 Sangaree Park Ct: Suite 1  
**Conference:** None

**Sangaree Special Tax District**

## Minutes

### Attendees:

- Michael Bagley, Chair
- Pat Temple, Vice-Chair
- Barb Webber, Secretary
- Ann Birch, Commissioner
- Lynn Toups, Commissioner
- Harold Green, Commissioner
- Tim King, General Manager
- Laura Baker, Administrative Assistant
- Tommy Newell, Councilman

### Absentees:

- Michelle Bechtold, Commissioner

**Meeting Called to Order:** 6:01 pm

### Agenda Items

#### I. Call to Order

- Agenda Approval** - Ann Birch made a motion to approve the Agenda, seconded by Pat Temple, and unanimously approved.
- Minutes Approval** - Pat Temple made a motion to approve the minutes for March 4, seconded by Lynn Toups, and unanimously approved.

#### II. General Manager's Update

- Next county holiday is Good Friday on April 18. Trash collection services will NOT be affected. Memorial Day is May 26. Trash collection services will NOT be affected.
- SSTD received 91 calls in March—60 for Sangaree, 20 for contractors, and 11 for miscellaneous.
  - Most calls were about "When is service/I have...out for pick up"
  - In second place was "Missed Service (MSW)"
  - In third place was "Yard sale registration/questions"

### C. Special Projects

- a. Mark Dirks (BCRB) is working to place the Sangaree Park grading into their schedule. Tim King will let us know when that has been scheduled.
  - b. Tim King is working with Berkeley Electric on how to tie light poles at the pond for electricity for 2 future picnic shelters and the gazebo. It is estimated at \$8.50 to dig the trench using GIS model for about 900 feet at the cost of \$7,920. **Tommy Newell stated that Tim was to email him to see if there was someone he knew who could do this quicker.**
  - c. Laura Baker has cost estimates to share for listed items and additional games to share with commissioners during general projects. The games are on backorder and Laura checks weekly and will purchase as soon as they are available.
  - d. Fencing for the playground is \$6,760 for one quote, and Tim King has contacted other companies for quotes but has not received quotes. We need 3 quotes because the initial quote is over \$5,000. Anything over \$50,000 will need bids to be placed as a point of information.
  - e. Crews are mowing in the area with the change of season.
  - f. Tim King stated they are starting interviews for an empty grounds tech position.
  - g. Duck Pond - Fountain is lit and moved to the center of the pond. Michael Bagley asked for confirmation regarding wiring being bury rated, and Tim King confirmed the rating. Michael shared concern about visible wiring above ground and can be seen above ground past the water line. Tim King stated SSTD grounds crew will add soil and sod to cover the wiring as it enters the water.
- D. CWS -Tim and Laura discussed the ongoing issues with CWS in Highland Village, Tabby Creek, and Village Green. The COO, Brian Yorston, got involved and promised that there would be no more issues moving forward. We have had 2 weeks of no reports of missed trash/debris service since the meeting. Ann Birch reminded the commission that she previously mentioned a manager should be on site. Tim and Laura confirmed they did have a manager. Friday, March 28th, was an additional meeting that was with a different regional manager for our area. Tim mentioned we are on the COO's radar for monitoring CWS progress.
- E. There has been no movement on the Office move/Library expansion at this time. Tim King had sent previous building plans/drawings to Tommy Newell and Bryan Renholdt. Tommy stated the drawings would need to be given to another engineering firm to update the plans since we no longer have access to the previous firm. **Tommy requested that Tim email him a reminder to get with Bryan to get the drawings/plans updated.**
- F. Yard Sale date is April 26, 2025 from 8am until. Laura will put up notices on message boards, and Michael has placed them on the website.
- G. Pavilion and Graffiti - Graffiti is a concern at Sangaree Park on tables and pavilion poles. The SSTD Ground crew has to clean surfaces at least twice a week due to the graphic nature of graffiti. Tommy Newell mentioned there is a substance that can be used as a coating that makes washing off graffiti easily. **Tommy Newell requested that Michael Bagley email him as a reminder to find out the timeline for camera installation due to County IT is paying for the cameras and installation.** Michael Bagley asked Tommy if he was in favor of a graffiti wall and he is in support of a wall. **Tommy Newell recommended the SSTD contact Goose Creek town office to see if their graffiti wall has decreased other areas being "tagged" or marked with graffiti.**
- H. We have headache racks installed in the new trucks.

### III. General Projects and Information/Trello

- A. Community Day Face Painting - Tommy Newell asked Michael Bagley to email the contact information for a face painter to be used for future events.
- B. Trello Status Updates - Michael Bagley reviewed open projects listed in Trello with commissioners.
- C. Duck Pond Electricity was discussed during the General Manager's Update
- D. Additional Community Day Activities - No further activities were discussed at this time.
- E. Popcorn Machine - Laura Baker shared price options, and commissioners agreed to have Laura purchase which commercial grade product she would recommend based on information and customer ratings.
- F. Cotton Candy Machine - Laura Baker shared price options, and commissioners agreed to have Laura purchase which commercial grade product she would recommend based on information and customer ratings.
- G. Snowcone Machine - Laura Baker shared price options, and commissioners agreed to have Laura purchase which commercial grade product she would recommend based on information and customer ratings.
- H. Community Day Shirts - for commissioners was agreed upon with Option 5 presented in green with white lettering. Laura Baker collected shirt sizes and quantities to order at the meeting. The commissioners agreed upon lanyards with tags and vests to be purchased for volunteers.
- I. Community Day Banner - one 2.5ft by 8ft banner has been ordered. The commissioners agreed to view the banner at the May meeting to determine additional banner purchases.
- J. Grading Sangaree Park was discussed during the General Manager's Update.
- K. Handicap Park Access - The discussion was about the sidewalk/asphalt running around the park and the potential cost. It was agreed that the three small pavilions needed to go in first before further plans were made for a wraparound path.

### IV. Five-Year Planning Update

AFEE Funds are to be used for Pierre Park, but a smaller version similar to Hunter's Bend. **Tommy Newell requested that Michael Bagley send an email regarding bridges to be raised at Sangaree Park**

Pavillions at 3 at a time each year - Tommy Newell recommended creating a Facebook poll to determine where to put pavilions. Cost of smaller pavilions before making a decision. Michael Bagley's suggestion spread the placement of new smaller pavilions with concrete bases and sidewalks to each pavilion. The commissioners agreed with these suggestions. The concrete price was from materials only from Berkeley County Facilities and Grounds since they were responsible for the installation.

Tim King will get a quote driveway for the parking area along the tree line with asphalt and chip seal at Sangaree Park

Tommy Newell recommended that the commission have a 5-year plan in writing and to include a clause regarding County Council needs to be contacted before anything removed that has been funded by County and/or SSTD funds.

Michael Bagley asked Tommy Newell what program/software the County used for meetings. Tim King will email Amanda about the software used for meetings and agendas, which someone in the County created.

**V. Budget Items**

- A. Ann asked about replacing the vehicles and how many more budget cycles would be used for vehicle replacements. Tim advised that FY26 has two vehicles to be replaced and FY27 will have two more, after which we should be complete on the vehicle replacement program for at least a year or two, if not more.

**VI. Announcements**

- A. The next planning meeting is Tuesday, May 6, at 6:00 pm at the Sangaree Office.
- B. The next public meeting is on Saturday, August 2, 2025, at 10:00 am at the Sangaree Library.

- VII. Adjournment** - Ann Birch motioned to adjourn at 7:44 pm, seconded by Lynn Toups, and unanimously approved.