

SANGAREE SPECIAL TAX DISTRICT (SSTD) ADVISORY COMMISSION

Planning Meeting- October 06, 2020 6:00pm – 8:00pm (Virtual)

Dial-in number (US): (646) 558-8656 or (301) 715-8592

Online meeting ID: 878 1835 8529 Passcode: 298209

<https://us02web.zoom.us/j/87818358529?pwd=ZnFMOENYVFRaR3Rwc2RudkNjK1hwQT09>

Chairman Drew Haueisen called the Planning Meeting to order at 6:05 p.m. The virtual meeting was attended by Secretary Jeannie Beard, Commissioners Ann Birch, Harold Green, and Alternate Commissioners Pat Temple, Elle Meise and Todd Ellis. A quorum was present. Also present virtually were SSTD General Manager Brian Callihan and Administrative Assistant Laura Baker

APPROVAL OF AGENDA – Chairman Drew asked if there were additions to the Agenda and there were none. Commissioner Ann Birch made a motion to approve the Agenda, and Secretary Jeannie Beard seconded the motion. It was unanimously approved.

APPROVAL OF MINUTES FOR September 01, 2020 Meeting – Alternate Commissioner Pat Temple made a motion that the Minutes for the September 1, 2020 meeting be accepted as published, which was seconded by Alternate Commissioner Elle Meise. The motion passed unanimously at vote.

AGENDA ITEMS

- I. **General Manager's Report** - The General Manager for Sangaree, Brian Callihan, reported the following:
 - A. There will be no county holidays for the month of October.
 - B. He also gave us a friendly reminder from Code Enforcement to all the residents that parking for any reason in a fire lane anywhere is strictly prohibited. This includes shopping centers, local stores, like Bi-Lo, etc.
 - C. The SSTD office received 161 calls in September (16 regarding contracted services; 64 for the Sangaree office staff; 43 regarding miscellaneous questions; and 38 hang ups). He further reported that for September, the most common calls were requests for roll carts (missing or replacement carts), reports of missed contracted services i.e., msw and yard debris, requests for bulk services, i.e., mattresses and broken down cardboard boxes, questions about tree removal and/or chipping service, and general service questions such as the day of regular service and information to new residents.
 - D. Regarding SSTD's request to transfer payment responsibilities for the second cart, Republic has denied our request to set up individual accounts, so that will have to be included in the Request for Bid for the next contract in January for Fiscal Year 2020/2021.
 - E. Maintenance –
 1. Green area maintenance – Rains and wet conditions prevented the completion of the mowing schedule for September with 39 of 41 green areas receiving monthly maintenance. The SSTD crew will check on those areas weekly and catch up earlier than scheduled if at all possible.
 2. Drainage ditch maintenance – September was too wet to spray the ditches. SSTD and County crews continue to cut ditches until the spraying catches up.
 3. Tree work – All current work has been completed and the office did not receive any new requests in September.
 - F. Special Projects –
 1. Skate Park - equipment for the skate park is on schedule and should be installed by the end of October. Signs have been approved, ordered and we have two benches to install after equipment is placed.
 2. Cambridge Park PARD grant – the equipment was ordered on 9/21 with a delivery time of 6-8 weeks which should be mid-November. Installation will begin immediately, weather permitting.
 3. Raintree Park shade project – This was completed on 9/30.
 4. Street sign replacement – Indian Woods (20 signs) is scheduled this year. The first set of panels has been delivered, the posts are almost ready, and installation will begin in October.

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5. Pavilion at Sangaree Park – The office has contacted suppliers about pricing on different kit options. We already have received a quote for the concrete work.
6. Parkway improvements – Trees will be ordered this week and installation should begin in October. On questioning, Brian said the nursery will be bringing Blaze Maples and Drake Elm trees to start with.
7. Lake shoreline project – This will be scheduled for completion in the spring. (It is a budgeted item).

II. Committee Reports

A. Fire Protection

1. C&B Fire Report – Commissioner Todd Ellis submitted a written report which showed there were 144 incidents (report attached) for September.
2. Parks and Recreation –
 - a. Commissioner Ann Birch reported that she has had many questions about how soon the Skate Park will open. We discussed a “Ribbon Cutting Ceremony” but decided that was not necessary.
 - b. It was brought up that dirt is needed in Pierre Park to fill in the holes from the recent rains. Elle is to remind the SSTD Office of this issue.
 - c. Elle questioned having Holiday Lights (Halloween) in the fountain at the Duck Pond (Spring Lake). Brian informed the Commission this was not possible with our current fountain technology. However, this is something we could look into adding in the future as part of our future budget planning for the 2021/2022 Budget. Since it is also an expense item, it is something that should be addressed at the next Public Meeting for residents’ comments.
 - d. Solar Lighting particularly around the pond was discussed as well as new lights along Paddock Way and Lancaster. Brian had been asked in September if he could pull the costs for lighting around the pond from the rest of the lighting expenses. He had not been able to do that as of the October meeting.
 - e. Directional Signage for Playgrounds – Elle reported she has a quote for \$132 for 6 of the signs. Although several comments were made to get the signs (Brian was to advise which line item it would be charged against), there was no formal motion put forth.
3. Maintenance of Common Areas – Elle also advised that lighting is needed at intervals in the green spaces for safety reasons. People do walk in those areas after dark, and the green spaces are very dark and can be dangerous with holes in the greenway.
4. Solid Waste Collection – Pat is to post a poll on Facebook explaining to the residents that the contract is up for renewal, explaining that by going to one pick-up weekly, Sangaree saved its residents over \$100,000. She was going to poll the residents on the following items:
 - a. Pick up once a week with one trash bin and estimated cost;
 - b. Pick up twice a week with one trash bin and estimated cost;
 - c. Pick up once a week with two trash bins, each individual resident wanting a second bin picking up the cost of the second bin;
 - d. Pick up twice a week with two trash bins, each individual resident wanting a second bin picking up the cost of that bin.

She is to report to the Commission the results of the poll, knowing there will be some disgruntled residents whichever way the majority chooses. This issue with the poll results will be discussed with the residents at a Public Meeting.

III. Unfinished Business

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- A. Trenholm Road repair – The last contact was with Joe Danning, who reported that completion of repaving the roadway was scheduled for 2021. He also stated he did not think that was satisfactory and was going to try to see if he could push for an earlier completion date. He has not as yet reported back with a new date. Ann and Todd were going to check with him to see if he had made any progress in securing an earlier date.
- B. Insurance coverage for Dog Park – Brian reported that after checking with Berkeley County, it is possible to secure insurance for the Dog Park. Insurance is available for the equipment and liability. However, there would be NO insurance coverage on attacks by a dog on any person or another animal. Again, the Commission is trying to secure an acceptable location for the Dog Park. The green space at Lyons Cove appears to be the best option since it is somewhat centrally located and could potentially be most easily converted into a Dog Park. Drew suggesting polling residents on dog park locations and Elle mentioned that the Commission will need to have a list of possible locations for the residents to choose from.
- C. New Technology Proposals – Since Commissioner Michael Bagley is Chairman for the Technology Committee, and since he was absent and has the information concerning each of the following software projects,
 1. Zoom
 2. Ooma Phone
 3. Asana Project Management
 4. Help Desk / Ticket Systemthis Agenda item was postponed until Michael could be present at the Advisory Commission meeting to make his report for himself.

IV. New Business

- A. Revisit Contract and Scheduling of Chipping Service – The Commissioners and Brian discussed the use of Stack Tree Service doing SSTD chipping vs. using the SSTD crew. There were several issues under discussion, among which was the hiring freeze, the inability to hire stable employees for the county-wide rate of pay, costs of the service, whether it is more beneficial to have Stacks do half of Sangaree and the SSTD crew do the other half, how many days a week Stacks is chipping, and for how long the contract extends. Brian said that it has been impossible to hire a competent employee for the position, regardless of the hiring freeze, because the pay is so minimal. The potential employee can make better money at any of the commercial tree service companies. Those that do hire on leave in a short time because it is hard, heavy, and sometimes hot work for the minimal pay. He also said, at the present rate, Stacks is costing Sangaree \$1,200 weekly, or \$62,400 per year. If they did all of the chipping necessary each week in Sangaree, the cost would be \$110,000.

A suggestion was made to do the chipping bi-weekly, but Ann, Elle, and Jeannie raised the issue of having the limbs and branches sitting at the curb for possibly two weeks. Sometimes residents do the pruning and tree removal when they have time, not necessarily according to a bi-weekly chipping schedule. In the Fall and Winter, there is less chipping to be done. The current contract extends through March. When asked if there was any savings, and what will be done with the money saved, Brian replied that it would be money to be used for the beautification program, etc. We will still need a chipper for SSTD for maintenance in the green spaces. Ann, Elle, and Jeannie were against the change in chipping schedule, it was decided that Pat is to poll the residents for feedback about changing to a bi-weekly chipping schedule, and Drew is to provide the wording for the poll.

- B. Barrier for Paddock Way green space entrance – Brian explained that those entrances have been barricaded repeatedly, but vandals cut the chains, pull out concrete posts, and do whatever they can to access those areas improperly and illegally. At this point, although the

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Berkeley County Sheriff's Office has been called reporting ATV's and other motorized vehicles in the green spaces, the only option is to call and call again to report these incidents until the Sheriff's Office and/or CAT team respond to the nuisance and ticket the offenders or suggest another solution. Elle suggested that perhaps, until a permanent resolution can be found, an inexpensive barrier such as a chain or rope be used as a deterrent. Brian is to look into what kind of effective, permanent barriers could be used.

- C. Discussion of cameras for green spaces – After a limited discussion about the advisability of placing cameras at the main entrances and around the pond, it was decided that Jeannie would check with Darrell Moser, our Crime Watch Chairman soliciting his input.
- D. Reschedule November Meeting due to election day – The commissioners discussed the fact that the next meeting, which is a Planning and Public meeting, is scheduled for November 3, 2020, Election Day and; decided to change the date of the meeting to November 10, 2020, posting it online and advising the residents through the newsletter.
- E. It was also requested that mowing be done between the Maintenance Shed and Longstreet by the property owner or, if necessary, by the SSTD crew.

VI. Announcements

- A. The next Planning Meeting will be November 10, 2020 at 6:00pm - location to be announced

ADJOURNMENT – Upon motion made by Commissioner Ann Birch that the meeting be adjourned, seconded by Commissioner Jeannie Beard, and with unanimous approval, Chairman Drew Hauelsen adjourned the meeting at 7:23 p.m.

Respectfully Submitted,

/S/

Jeannie Beard, Secretary to the Sangaree
Special Tax District Advisory Commission