

SANGAREE SPECIAL TAX DISTRICT (SSTD) ADVISORY COMMISSION
Planning Meeting- March 02, 2021 6:00pm – 7:00pm Dial-in number (US): (301) 715-8592
Online meeting ID: 940 0122 9589 Passcode: 107492
<https://zoom.us/j/98001229589?pwd=cXhQa29BaE80ZFVMdHVUb3q4T0F2dz09>

Chairman Drew Hauelsen called the Planning Meeting to order at 6:10 p.m. The meeting was attended by Vice Chairman, Michael Bagley, Secretary Jeannie Beard, Commissioner Ann Birch, and Harold Green, and Alternate Commissioner Pat Temple. Also present was the SSTD General Manager Brian Callihan and the SSTD Administrative Assistant, Laura Baker.

APPROVAL OF AGENDA – Jeannie Beard made a motion to approve the Agenda for the March 2, 2021 meeting, which was seconded by Ann Birch and passed unanimously.

APPROVAL OF MINUTES FOR March 02, 2020_Meetings -

AGENDA ITEMS

I. General Manager's Report -

- A. There are no county holidays being celebrated this month.
- B. Code Enforcement reminds us that permanent business signs are not allowed in Sangaree. Temporary signs such as open house, garage sale, special events and political signage should be removed after the event is complete. Also, our Code Enforcement Officer, Jerry Kale, is now a Fire Marshall, and the new Code Enforcement Officer is Tiesha Wirth.
- C. Storm Water Vegetation Control Department, has notified us they will be starting the herbicide application for vegetation overgrowth on Monday, April 12, 2021 and estimate it will be complete on April 29, 2021 (3 weeks). This is normally done 2 or 3 times each year.
- D. SSTD office received 70 calls in February: 1 about contracted service, 28 the Sangaree staff fielded, 19 miscellaneous questions, and 22 hang ups. For February, the most common calls to the SSTD office included comments on the damage to Berkeley Drive from cars being driven maliciously in the median and in the green space at the sides of the road, questions regarding which day various services are performed, and residents reporting "my stuff is ready for pickup".
- E. Berkeley County released the Sangaree Solid Waste Collection RFP on February 24, 2021 with a closing date of March 30, 2021. Hopefully we will have an answer very soon regarding our solid waste pickup. Brian and Laura plan to be present when the bids are opened.
- F. A Community yard sale is scheduled for April 10, 2021 and a few residents have already signed up to participate.
- G. Green area maintenance – All 43 green areas have received monthly maintenance. SSTD crews continue winter cleanup and trimming service in the drier areas.
- H. Sign maintenance – The Carriage Crossing sign project is complete. All entrance signs are scheduled for cleaning this spring, along with a list of repairs. Indian Woods (20 signs) is scheduled for completion this year. Phase 1 (10 signs) was completed on November 18, 2020. The next round of panels was ordered at the end of February.
 1. It was also suggested that a "Dale Chisler Baseball Field" sign be prepared for the baseball field.
 2. A draft model of the Park sign is to be posted on Trello so all commissioners can view.
- I. Tree work – There is a small cluster of dead pines off the Parkway near the library that are scheduled for removal as soon as feasible.
- J. Cambridge Park PARD Grant – The layout of playground equipment has been finished, and installation should begin this month.
- K. Pavilion (Picnic Shelter) at Sangaree Park – Construction is on hold until planning and layout of Sangaree Park has been completed.
- L. Spring Lake (The Pond) shoreline project – Installation of plants is still on schedule for late March or April. Charleston Aquatics is handling the details of the shoreline improvements.
- M. It was suggested that Brian research the availability of a grant to cover installation of handicapped equipment at one of the parks, perhaps, Pierre. It was also noted that Frances Richardson might be a good resource for grant information.

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- N. Parkway improvements – Phase 1 was completed on November 3, 2020. Phase 2 was completed on December 11, 2020. There is still \$3,500 of budgeted funds available for improvements.
- O. The following projects have been completed and will be removed from Agenda items and Reports in the future:
 - 1. Skate Park – Project is complete! Park opened on October 19, 2020.
 - 2. Raintree Park shade project – Completed on September 30, 2020.

Special Presentation - At this point a presentation of potential lighting for Sangaree Park was made by Andrew Green, who also presented several options which could be incorporated into the lighting. He prefaced his remarks by noting he has 34 years in the lighting business and gave info on some of the other projects where his lighting has been installed, such as on the Ben Sawyer Bridge.

On the types of lighting he would recommend for Sangaree, each LED requires an independent light pole. They can be set to go on or off with a timer, or dusk to dawn, or auto off. To avoid light pollution, they can also be set to turn on with motion detection.

After discussion among the commissioners, it was decided we need to come to agreement on the layout of Sangaree Park and the light pole placement before committing to the additional lighting. Mr. Green said he would have a proposal for us by the end of the weekend, March 6-7.

II. Committee Reports

- A. Fire Protection – Commissioner Todd Ellis was absent from the meeting, and I have no report from Fire Protection nor C&B Fire Station Report.
- B. Parks and Recreation – Brian Callihan included this report as a part of the General Manager’s report.
- C. Maintenance of Common Areas – As covered in the GM report, all common areas are receiving routine maintenance and are up to date.
- D. Solid Waste Collection – The commission has outlined to Brian what we would like to see covered in the solid waste collection contract for the next fiscal year. This information has also been submitted to the Berkeley County Contracts Department for bidding. We are awaiting the results of the bids for the 2021-2022 fiscal year.

III. Unfinished Business

- A. Trenholm Road repair – After further contact with SCDOT, Rep. Joe Danning, and Sen. Brian Adams, it appears the road may not be repaired until 2023. It is being removed from the Unfinished Business until March 2022 when the issue will be revisited to ascertain status.
- B. New Technology Proposals – regarding Ooma phone service and the Help Desk / Ticket System, Michael Bagley is to meet with Laura and discuss these services before a final decision is reached.
- C. Sangaree Park design concepts -
 - 1. Survey / Mailer / Special meeting – SSTD will be mailing a survey to each of the residents shortly. The thrust of the mailing is to solicit contact information for each household in Sangaree. Secondly, with the mailer, we will also be informing the residents of projects approved for completion in Sangaree during the 2021-2022 fiscal year. We are also requesting responses prioritizing 5 projects residents have requested at various times during the past year. We have also listed “Other” where residents can offer ideas of amenities they would like to see in Sangaree.
 - 2. Pavilion update – Councilman Tommy Newell is going to contact Berkeley County regarding the concrete work necessary for the pavilion. We may be able to accomplish the concrete at minimal cost to Sangaree residents with Berkeley County’s assistance.
 - 3. Solar Lighting - See report at “Special Presentation”.

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4. Park Directional Signage – These signs should indicate Playground with a directional arrow pointing from Sangaree Parkway, Beauregard, or Longstreet to the 6 parks currently available: Sangaree Park, Pierre Park (2), Tomaka/Raintree Park, and Lyons Cove. Pierre Park should have 2 signs, one indicating direction from Beauregard and the other from Longstreet. Even though everyone knows where Spring Lake (The Pond) is, it would also be nice to have a sign identifying the community green space.

Tabby Creek residents have also requested a park in their area. Unfortunately, there is no common green space available for a park within Tabby Creek.

5. Trello Status Updates – The commissioners have been given access to Trello for keeping track of projects by the commissioners and office staff. It appears to be very user friendly, and hopefully will eliminate Agenda items from falling through the cracks.

IV. New Business – There was no new business for March

VI. Announcements

- A. The next Planning Meeting will be April 06, 2021 at 6:00pm at the Library.

Additional Agenda Items, if needed

ADJOURNMENT – Ann Birch made a motion that the meeting be adjourned, it was seconded by Jeannie Beard and unanimously approved. The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

/s/ Jeannie Beard, Secretary

