

SANGAREE SPECIAL TAX DISTRICT (SSTD) ADVISORY COMMISSION

Planning Meeting – June 01, 2021 6:00 pm – 7:00 pm

595 Sangaree Parkway – Berkeley County Library

Attendees:

- Vice-Chairman Michael Bagley
- Commissioner Ann Birch
- Alternate Commissioner Pat Temple
- General Manager Brian Callihan
- Administrative Assistant Laura Baker

Meeting Called to Order: 6:19 pm

Agenda Approval – Ann Birch made a motion to approve the Agenda, second by Pat Temple, and unanimously approved.

Minutes Approval – Ann Birch made a motion to delay approval of the minutes for the April 6, 2021 and May 4, 2021 meetings, second by Pat Temple, and unanimously approved.

Agenda Items

- I. General Manager's Report
 - a. Monday, July 5, will be observed for the July 4th holiday. All county offices will be closed.
 - i. Solid waste pickup from Capital Waste will run on a normal schedule.
 - ii. Sangaree services will be delayed one day.
 - b. Capital Waste will be mailing out a flier ahead of the start of their services to the residents. They are expected to notify the tax office when they begin mailing the fliers.
 - i. Additional bins can be purchased directly from Capital Waste by all residents at \$7 per bin, per month, charged quarterly.
 - ii. Republic will pick up their bins as they are owned by Republic either directly or from purchasing contracts from previous contractors.
 - c. Calls to the office for the month of May: 109
 - i. 50 for Sangaree related services
 - ii. 14 for contract related services
 - iii. 21 miscellaneous
 - iv. 24 hang ups
 - d. Berkeley Animal Center has built a brand new facility in Moncks Corner and will have a ribbon cutting ceremony on June 14th.
 - e. Green area maintenance is on schedule. Some of the county maintenance crews have been in the area assisting with some of the maintenance, including spraying.
 - i. Consideration to pipe in some of the ditches to make maintenance easier was mentioned.
 - f. Tree work reported on General Dennis that is scheduled to take care of leaning trees in the green ways.
 - g. Special Projects
 - i. Cambridge Park is almost complete and all funds have been spent, waiting on the safety surfacing to arrive.
 - ii. Cambridge Park Playground sign has been ordered.
 - iii. Indian Woods Village street sign replacement is underway and should be complete by July.
 - iv. Discussions around future projects were had, including a park with handicapped accessibility, the pavilion, and a dog park.
 - v. Old Sangaree sign in front of the shop will have foliage planted around it to enhance aesthetics.

- vi. Spring Lake shoreline project has one additional zone to complete, if desired, but the commission was under the impression that the final two zones had been budgeted for completion this year
 - 1. Vandalism to the plants has been a regular occurrence with plants being pulled out and either thrown to the ground or into the water.
 - vii. Commissioner Michael Bagley is investigating some cameras for security that are solar powered and run on batteries that also feature a cellular connection built-in that may help with vandalism around the community.
- II. Committee Reports
- a. Fire Protection
 - i. No report available as committee chair is not in attendance.
 - b. Parks and Recreation
 - i. No updates beyond the general manager's report to note.
 - c. Maintenance of Common Areas
 - i. No updates beyond the general manager's report to note.
 - d. Solid Waste Collection
 - i. Residents may call Capital Waste to obtain additional carts.
 - ii. Additional bins are \$7 per month and are billed quarterly at a minimum. Month-by-month is not available.
 - iii. Residents may begin setting up accounts at any time with Capital Waste for additional carts.
 - e. New Contract Information/Updates
 - i. County Procurement is working on the chipping contract, but no additional information is available at this time. Brian will follow up with procurement.
- III. Unfinished Business
- a. New Technology Proposals
 - i. Cellular security cameras that are being researched.
 - b. Help Desk Ticketing System
 - i. No further updates at this time, but Michael Bagley will be attempting to schedule time with Laura this coming month.
 - c. Sangaree Park Design Concepts
 - i. A discussion around the design needs to be had to determine the placement for upcoming projects.
 - d. Survey Mailer
 - i. Ann Birch is compiling the data from the surveys.
 - ii. Over 10% response rate so far, but the bulk of the response was early on.
 - iii. Special meeting for this data collection is to be considered.
 - e. Pavilion Update
 - i. No update on status. Last information was \$45 - \$50 per square foot to build the pavilion, which would include the concrete and all other materials for the county facilities team to build the facility. This information was provided by Tommy Newell from David Taschner in March. Brian indicated that he is waiting on Tommy and David to complete the planning.
 - f. Solar Lighting
 - i. Approval was given to Brian to purchase one or two solar lighting systems, links to be emailed to him and Ann after the meeting. The total should be around \$350 per light and included two different model suggestions.
 - ii. Poles to mount the lights on will still need to be purchased separately.
 - g. Trello Status Updates
 - i. No updates on the property in Tabby Creek, but Pat Temple will attempt to contact the property owner again.

- ii. Park directional signs are all up with exception of the one additional that was to point down Beauregard Road from Longleaf Drive. The commissioners decided not to erect this sign and instead keep it as a spare for future replacement or installation.
- iii. Some of the money allotted for parkway beautification will be used for perennials to plant some colorful flowers in the entranceway flowerbeds to add color to the subdivisions.

IV. New Business

a. Temporary Office Trailer

- i. Michael Bagley received information that the costs of an office trailer would run, approximately, between \$16,000 and \$37,000 depending on the size of the trailer and location that has the unit.
- ii. Brian urged the commission to consider saving funds by eliminating C&B Fire Department funding in order to fund a permanently owned office space instead of a temporary trailer.

V. Announcements

- a. The next planning meeting will be on July 6, 2021 at 6:00 pm at 595 Sangaree Parkway, the Sangaree Library.

Adjournment – Ann Birch motioned to adjourn at 8:55 pm, second by Pat Temple, and unanimously approved.