

**Sangaree Special Tax District (SSTD) Advisory Commission**  
**Monthly Planning Meeting**  
**December 4, 2018 – 6:00pm**  
**MINUTES**

Berkeley County Library, 595 Sangaree Parkway, Summerville, South Carolina

**THE SSTD Planning meeting was called to order at 6.06 p.m. by Chairman Ann Birch.**

**ATTENDEES:** Chairman, Ann Birch, Secretary Jeannie Beard, Harold Green and Dale Chisler.

Also, in attendance was Sangaree General Manager Brian Callihan.

**APPROVAL OF AGENDA** – Jeannie Beard made a motion to approve the Agenda for the meeting, which was seconded Harold Green. The motion carried.

**APPROVAL OF MINUTES FOR November 6, 2018** – A motion to approve the Minutes was made by Dale Chisler and was seconded by Harold Green, pending any additions, deletions or corrections. Motion was carried unanimously.

**AGENDA ITEMS**

**I. Report of Parks and Recreation** – Parks and Recreation presentation was given in absentia for Lee Ann May, Chairman by SSTD Advisory Commission Chairman, Ann Birch:

1. Tree lighting is to be consolidated with Santa at the Duck Pond on December 15. We have ornaments for the children to paint and cookies to decorate. The FD is coming out with the smoke house, fire pits to roast marshmallows, vendors, food truck, hot chocolate and cookies for the children, cotton candy, and the Sangaree schools choirs. Brian is to notify Lee Ann when the tree is up.
2. Also, paper cones for cotton candy are needed (Laura).
3. We have a virtual Angel Tree. Donations are to be brought to either Lee Ann or Laura at the SSTD Office.
4. SSTD Library Manager, Faith, contacted P&R to help her plan a luau in the field by the Library in July for the community to kick off book reading week and to help the library get more in touch with the community.
5. Planning for the Second Annual Easter Egg Hunt will begin in late February.

**II. General Manager's Report**

A. Holiday Schedule –

1. SSTD Offices will be closed December 24-26, 2018, for the Christmas Holiday. All contracted services will be delayed one day.
2. SSTD Offices will also be closed January 1, 2019, for New Year's Day. All contracted services will be delayed one day.

B. Fire Protection – Normal operations at the Sangaree Station.

C. Solid Waste Collection –

1. SSTD Office received 168 calls in November, as follows: 34 regarding contracted service, 59 regarding Sangaree services, 47 miscellaneous questions, and 28 hang-ups.
2. Second cart participation is currently at 273 (\$1976.52/month).
3. The Office continues to remind residents to notify SSTD Office of missed service no later than 11:00 a.m. the next day.

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**D. Recreation –**

1. We have received the equipment to start installation of pet stations at the parks. The question of installing pet stations outside of parks, i.e., along the Parkway, was raised. Brian will get specific cost to present to the SSTD Advisory Commission.
2. PARD grant request has been submitted and is awaiting County approval for submission to SCPRT.

**E. Maintenance of Common Areas –**

1. Tree work along the Parkway and green areas is continuing. The cost for tree work this quarter is at \$1600.
2. The SSTD maintenance crews are trimming ditches and utilities in green areas. (In the summer, they remove debris and mow).
3. Spring Lake Park fence repairs are complete except for gate. Landscaping repairs are underway.
4. Crosswalk line painting was started but was delayed due to weather and scheduling. It is being completed by one of our residents.
5. New maintenance equipment is to be delivered the week of December 3, 2018.

**III. Old Business**

- A. Land acquisition status – We are just waiting the completion of documents for Berkeley County.
- B. Chairman Birch and SSTD Administrative Assistant, Laura Baker, are working on ideas for “Welcome to Sangaree” for new residents.

**IV. New Business**

- A.

**V. Residents Wanting to Speak and Comments –**

- A. While there were no residents signed up to speak, we had a visitor from Pawley’s Island who appeared “just wanting to observe”. One of our residents supplied him with an Agenda.

**VI. Announcements**

The next Planning Meeting will be February 5, 2019 at 6:00pm and Quarterly Public meeting at 7:00pm.

**ADJOURNMENT –** A motion to adjourn was made by Jeannie Beard, seconded by Dale Chisler, and was unanimously approved. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

/s/ Jeannie Beard, Secretary