

SANGAREE SPECIAL TAX DISTRICT (SSTD) ADVISORY COMMISSION
Planning Meeting Minutes December 1, 2020 - 6:00p.m. (Virtual)
Dial-in number (US): (646) 558-8656 or (301) 715-8592
Online meeting ID: 837 9818 9844 Passcode: 435756

Vice Chairman Michael Bagley called the Planning Meeting to order at 6:14 p.m. The virtual meeting was attended by Secretary Jeannie Beard, Commissioners Ann Birch, and Alternate Commissioners Pat Temple, Elle Meise and Todd Ellis. Also present virtually was the SSTD General Manager Brian Callihan. Chairman Drew Hauelsen joined the meeting late.

APPROVAL OF AGENDA – Commissioner Michael Bagley made a motion to approve the Agenda and Commissioner Ann Birch seconded. It was unanimously approved.

APPROVAL OF MINUTES FOR October 6, 2020 Meeting – Commissioner Ann Birch made a motion that the Minutes for the November 10, 2020 meeting be accepted with a note to correct the date in the footer, which was seconded by Commissioner Harold Green. The motion passed unanimously at vote.

AGENDA ITEMS

- I. General Manager's Report** – Brian Callihan, General Manager for SSTD, gave the following report to the Commission:
- A. All Berkeley County Offices will be closed Thursday and Friday, December 24 and 25 and Monday, December 28, 2020 in observance of the Christmas Holiday. Residential trash services will run on schedule.
 - B. All Berkeley County Offices will also be closed on Friday, January 1, 2021, in observance of New Year's Day. Residential curbside services will run on schedule.
 - C. Code Enforcement asked that residents be reminded there is no outdoor burning of trash, paper/cardboard, or building materials. Burning is permitted only for yard debris generated from the residence.
 - D. The Drainage Department (Roads and Bridges) reminds all residents that the easements and green areas behind property fences are **not** dump sites. This is county wide, and also in Sangaree. Crews are finding debris and trash get washed into ditches, contaminate storm water, and slow water flow in drainage ditches. We are just getting the word out in the community that our residents should be responsible and dispose of all items properly. We do have curbside disposal.
 - E. SSTD Office received 133 calls in November (4 for contracted service, 42 for the Sangaree staff, 27 miscellaneous calls, and 60 hang-ups, which is more than usual. The most common calls were questions regarding the yard sale (which was not Sangaree Tax District sponsored), inquiries on curbside service schedules, and general information regarding other departments such as taxes, drainage, road condition, and code enforcement.
 - F. Republic had another good month with their curbside service. There were only 4 calls for missed service.
 - G. Green area maintenance – All 43 green areas received their monthly maintenance. SSTD crews are continuing the winter cleanup and trimming service on the drier areas.
 - H. Drainage ditch maintenance – County ditch crews finished trimming all the ditches scheduled for spraying. The Berkeley County spray crew is planning to finish their spraying in Sangaree before the end of the year as the weather permits. It isn't possible to spray, obviously, in windy conditions.
 - I. Sign maintenance – Carriage Crossing signs are being repaired and painted. One of the signs cannot be repaired and will be replaced. The Sangaree sign at Longstreet and 17-A is being repainted and relocated within the island. Hopefully the island will be back in shape by 12/30/20.
 - J. Tree work – No residents requested tree work in November. Trees along Trestlewood Drive have been trimmed, and the crews will be performing routine seasonal trimming this month.
 - K. Special Projects – The following special projects have been completed:
 - 1. Skate Park – opened October 19, 2020;
 - 2. Cambridge Park PARD Grant – Playground equipment was delivered during the week of October 26. Installation should begin early 2021.

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3. Raintree Park (Tomaka) shade project – Completed September 30, 2020.
 4. Street Sign replacement – Indian Woods has 20 signs schedule for replacement this year. Installation of the first group of signs (10) was completed on November 18, and the next round of panels will be ordered the first of the year.
 - a. Park Directional Signs – Planning and Zoning haven't returned the information to Brian at this point.
 5. Pavilion / Picnic Shelter at Sangaree Park – Construction is on hold until the planning and layout of Sangaree Park is complete. Additionally, we are waiting for Brian to establish construction plans with David of Berkeley County instead of an outside contractor. We are waiting on a decision from the Board.
 6. Parkway Improvements – The second round of trees has been ordered and, weather permitting, installation should start this month.
 - a. A resident questioned whether he could donate a crepe myrtle instead of cutting it down. Brian said they will try to plant the donated tree.
 7. Spring Lake (Pond) Shoreline Project – This will be scheduled in the Spring.
 8. Community Planting Project – The idea of a community planting project was raised. This in itself raises issues of logistics and oversight. The next round of installation is lined up already.
 9. Victoria Place Sign has been repainted and replaced. Brian is checking to make sure this was completed.
- L. Ex-chairperson, Gary Hogsten asked about the Sangaree website is now legitimately part of the SSTD responsibility. Apparently there is no log-in, etc. The response was that SSTD Office has changed it from Gary. We now need to ascertain who the host data server is for the domain name.

II. Committee Reports

- A. Fire Protection – Todd was absent so no update was available for Fire Protection or C&B Fire.
- B. Parks and Recreation – Ann reported that there are cracks in the concrete for the skate park. In the ensuing discussion, Brian reported that cracks were anticipated and in response to Michael's question, responded that fiber reinforced concrete at 4,000 psi was used. He also said that they are monitoring the cracking. Jeannie and Michael both raised the issue that cracking that soon after installation is not normal and both have cited their own driveways as examples. There was a general discussion at this point without any resolution.

Signs have been purchased (Park directional signs) and Brian is waiting on placement information.

- C. Maintenance of Common Areas – Berkeley County Road and Bridges is in charge of spraying the ditches and are required to post signs about spraying 2 weeks in advance. This is to protect pets who might also ingest the drainage water. The MSTs information on spraying is available for anyone desiring additional information.
- D. Solid Waste Collection – Commissioner Pat Temple reported there were no complaints for now, and we are waiting to go out for bid.

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III. Unfinished (Old) Business

- A. Trenholm Road repair – Chairman Todd Ellis has contacted State Senator Brian Adams about our problem with the paving, and Brian is to try to facilitate the repair/repaving.
- B. New Technology Proposals –
 - 1. Zoom (budget item) – Berkeley County IT has not responded to Michael Bagley’s request for information. He will provide the info at the next meeting.
 - 2. Ooma Phone - He is also checking the cost for the SSTD Office. He also suggested Trillo which is free. Chairman Drew Hauelsen and Commissioner Ann Birch that that was a good idea, also.
 - 3. Project Management software – Chairman Bagley has also been investigating some project management software to assist the SSTD Office
 - 4. Help Desk / Ticket System – Michael has been investigating a system which would issue a ticket number for problems called into the SSTD Office. The current one under consideration, Fresh Desk, can issue trackable ticket numbers, build a knowledge base for use (F.A.Q. system), and can also notify the SSTD Office, the Board, and the resident who requested the information.
- C. Update on security cameras for green spaces – The commission discussed areas where it would be advantageous to have cameras without the necessity of heavy installation costs. Such as the Library, Spring Lake, and the entrances. Trail Cams was suggested, starting with installation at the Pond, entrances, Library, etc. Alistar (ASI) Trail Cameras was suggested, as a way to avoid the monitoring fees.
- D. Sangaree Park design concepts –
 - 1. A poll was posted on Facebook seeking feedback from the residents for amenities they would like. Some, like a swimming pool, were unfeasible. There was a discussion as to what was the best method of contacting the residents to elicit feedback. The poll had a minimal response as did previous mailers. There was no firm decision after the discussion.
 - 2. Pavilion update – Can Berkeley County Road and Bridges do the work? This is a “catch-22” type situation. As our Councilman, what are the implications to Councilman Newell if he says “Do it”? Up to what point will the County allow Councilman Newell’s interference without creating problems for him?
 - 3. Fencing around Sangaree Park – The idea of a split-rail fence was raised as an alternative to other kinds of fencing which would be cost prohibitive. It will not prevent destruction or damage to the park, but it could act as a deterrent. We are currently awaiting pricing information, but no design, layout, or budget approvals were discussed.

IV. New Business

- A. SSTD Library Expansion Plans – Brian e-mailed the proposed expansion plans from 2012 so the commissioners could study them and see ideas for the Park layout and come to a conclusion as to which concept would best serve our needs.
- B. Basketball at Pierre Park (revisited) – There are poles up, so the Park would need a new backboard and hoop. There had been a drug issue in the past and some young adults were urinating in public. This necessitated the removal of the backboard and hoop, which is not fair to the majority of those using the park. Brian is checking the pricing of new basketball goals, etc., for installation at Pierre Park and is to report to the Commission at the January meeting.
- C. Skate Park Concrete issues – This was addressed in Item II.B above.
- D. Meeting Schedule for 2021 – The SSTD Advisory Commission meetings will continue to be held the first Tuesday of every month.

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VI. Announcements

A. The next Planning Meeting will be January 5, 2021 at 6:00pm. - location to be announced later.

ADJOURNMENT –

Since there were no additional Agenda Items, Jeannie Beard made a motion that the meeting be adjourned which was seconded by Ann Birch and the meeting was adjourned at 7:50p.m.

Respectfully submitted,

/s/ Jeannie Beard, Secretary
Sangaree Special Tax District Advisory Commission

