

SANGAREE SPECIAL TAX DISTRICT (SSTD) ADVISORY COMMISSION
Planning Meeting - April 06, 2021 6:00pm – 7:00pm
Dial-in number (US): (301) 715-8592
Online meeting ID: 933 5378 4074 Passcode: 587911
<https://zoom.us/j/93353784074?pwd=bFVlY01DcHh1a1dteTVWtllOdEpmZz09>

Chairman Drew Haueisen called the Planning Meeting to order at 6:29 p.m. The meeting was attended by Vice Chairman, Michael Bagley, Secretary Jeannie Beard, Commissioner Ann Birch, and Alternate Commissioner Pat Temple. Also present was the SSTD General Manager Brian Callihan and the SSTD Administrative Assistant, Laura Baker.

APPROVAL OF AGENDA – Jeannie Beard made a motion to approve the Agenda for the March 2, 2021 meeting, which was seconded by Ann Birch and passed unanimously.

APPROVAL OF MINUTES FOR February 02, 2020 Meeting – Michael Bagley made a motion to approve the minutes of the February 2, 2020 meeting, which was seconded by Pat Temple and was approved unanimously.

APPROVAL OF MINUTES FOR March 02, 2020 Meeting – Michael Bagley made a motion to approve the minutes of the March 2, 2020 meeting, which was seconded by Ann Birch and was approved unanimously.

AGENDA ITEMS

I. General Manager's Report

- A. No County holidays this month, but Happy St. Patrick's Day!
- B. The General Manager, Brian Callihan, gave us reminder from Code Enforcement that permanent business signs are not allowed in Sangaree. Temporary signs such as open house, garage sale, special events and political signs should be removed after the event is complete.
- C. Brian also reported that the Storm Water Vegetation Control department will be starting the herbicide application on Monday, April 12, 2021 and estimates it will be complete on April 29, 2021 (3 weeks).
- D. SSTD office received 129 calls in February (10 contracted service, 49 Sangaree staff, 28 misc. and 42 hang ups). The most common calls to the SSTD office included requests for debris/ bulk pick up, yard sale questions and registration, and neighbor complaint issues.
- E. Berkeley Sangaree Solid Waste Collection RFP closed on March 30, 2021. County committee will evaluate bids and make a recommendation. So far, Brian said 4 packets have been returned to Berkeley County Contract Department with a bid.
- F. Community yard sale is still on schedule for this Saturday, April 10, 2021 and 41 residents are signed up. The office will make maps available at library, office, and several participants.
- G. Green area maintenance – Brian reported all 43 green areas received monthly maintenance. SSTD crews are transitioning from cleanup to mowing.
- H. Drainage ditch maintenance – County spray crew will begin spraying the week of April 12, 2021.
- I. Sign maintenance – Crew is in the process of spring cleaning all entrance signs and should be complete by end of April.
- J. Tree work – There is a small cluster of dead pines off the parkway near the library that were removed. A dead pine tree behind Pierre court is scheduled for removal.
- K. Special Projects:
 1. Skate Park – Project is complete! Park opened on October 19, 2020.
 2. Cambridge Park PARD grant Cambridge Park PARD grant – New equipment and border installation are complete. Safety surfacing, bench installation, and landscape mulch are scheduled this month. Plan to purchase park sign and install by end of fiscal year.
 3. Raintree Park shade project – Completed on September 30, 2020.
 4. Street sign replacement – Indian Woods (20 signs) is scheduled this year. Phase 1 (10 signs) were completed on November 18, 2020. Currently waiting on delivery of panels and preparing next round of posts.
 5. Pavilion (Picnic Shelter) at Sangaree Park – Construction is on hold until planning and layout of Sangaree park is complete.

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6. Parkway improvements – Phase 1 completed on November 3, 2020. Phase 2 completed on December 11, 2020. Making plans to complete 1-2 more islands by end of year.
7. Lake shoreline project – Installation is still on schedule for April.

II. Committee Reports

- A. Fire Protection – Todd was on vacation and no report was available.
 1. C&B Fire Report – Todd was on vacation and therefore no report was available.
- B. Parks and Recreation – Brian covered this thoroughly in his report. In response to a resident's inquiry, Pat reported there was only one area in Tabby Creek suitable for a park. So far the owner is not willing to donate.
- C. Maintenance of Common Areas – Again, Brian covered this in his General Manager's Report. It was also suggested that Brian request bids for the chipping services currently being performed for Sangaree by Stacks Chipping Services.
- D. Solid Waste Collection – This was also covered under the General Manager Report.

III. Unfinished Business

- A. New Technology Proposals
 1. Help Desk / Ticket System – Michael had no updates for the Commission.
- B. Sangaree Park design concepts
 1. Survey / Mailer – Laura reported that we have received a few surveys back, but relatively few considering the number mailed. At the time of the meeting approximately 10% were returned.
 2. Pavilion update – Committee members discussed at length the cost to build the pavilion. The size currently being discussed is 24ft x 72ft. A rough estimate for the building and concrete would run around \$72,000. Brian and Tommy are both going to investigate options to bring the cost down. This will be discussed further in the May meeting.
 3. Baseball Diamond refurbishment – Mark Dirks is to submit an estimate for costs to redo the baseball diamond.
- C. Solar Lighting – No update was available.
- D. Park Directional Signage – Some of the approved park directional signs are installed and they are very nicely done. Comments from residents and commissioners both have been very positive.
- E. Trello Status Updates – There was no update available.

IV. New Business

- A. Trash/Doggie Bag Station on Walking Trail -- There is currently a Trash/Doggie Bag Station at the Library. At some point, we will probably want a Trash/Doggie Bag Station somewhere along the Walking Trail, although at this point the location is uncertain.
- B. Crime Prevention Through Environmental Design (CPTED) – This issue was raised because of the constant vandalism which occurs along Berkeley Drive whenever it rains. It was suggested that this issue could be better addressed through the Sangaree Crime Watch Program. This will be referred to Darrell Moser.

VI. Announcements -- The next Planning Meeting will be June 1, 2021 at 6:00pm

Additional Agenda Items, if needed

ADJOURNMENT – Upon motion that the meeting be adjourned by Jeannie Beard, seconded by Ann Birch and unanimously approved, the meeting was adjourned at 7:14p.m.